

**Department of Business & Industry**

**Nevada Housing Division**

**Form T8b: Notice of Sale by Auction Pursuant to NRS 108.270 to 108.360, Inclusive**

**SECTION 1. STRUCTURE INFORMATION:**

**Important:**

Use the exact information from your current title or a title search from our website when completing the form.

Year: \_\_\_\_\_ Manufacturer: \_\_\_\_\_ Model: \_\_\_\_\_

Serial #: \_\_\_\_\_ Size: \_\_\_\_\_

Physical Address of Structure:

Street: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

**SECTION 2. CONTACT INFORMATION FOR LIEN CLAIMANT AND INTERESTED PARTIES:**

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

To \_\_\_\_\_  
(Name of registered owner)

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

To \_\_\_\_\_  
(Person holding a security interest)

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

To \_\_\_\_\_  
(Name of any other person known to have or to claim an interest)

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

TO: State of Nevada, Department of Business and Industry, Nevada Housing Division, Manufactured Housing  
*Please take notice that*, in accordance with the Notice of Lien filed by:

\_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_  
Name of Lien Claimant County Address

Nevada, on behalf of \_\_\_\_\_ and dated \_\_\_\_\_  
Self or Name of Business

\_\_\_\_\_, the manufactured home, mobile home or commercial coach  
Date of Notice of Lien

described in Section 1 will be sold at public auction to satisfy the lien claimed.

The lien was claimed to satisfy amounts owed for \_\_\_\_\_,  
Reason for Lien  
incurred by \_\_\_\_\_  
Name of Owner or Person on whose account charges were incurred

The sale will take place on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_ at the hour of \_\_\_\_\_  
at the following location:

\_\_\_\_\_  
Address

The lien may be satisfied prior to sale by payment of the following amounts:

- \$ \_\_\_\_\_ - Amount originally claimed in Notice of Lien
- \$ \_\_\_\_\_ - Accrued charges, if any (Describe \_\_\_\_\_)
- \$ \_\_\_\_\_ - Cost of sale (Describe \_\_\_\_\_)
- \$ \_\_\_\_\_ - **Total Amount**

You may contest the validity of the lien by filing a Notice of Opposition in the Justice Court on the form provided by the **Justice Court**, or you may use any other legal procedure available to you (see NRS 108.350). (The procedures for contesting this lien are set forth in NRS 108.350 and NRS 108.355)

If you challenge the lien by court process, including the Justice Court process, and lose, the court could order that you pay for the other side's attorney. If that happens such attorney's fees can be added to the lien amount that you have to pay.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Signature of Lien Claimant

**For Notary use only**

State of \_\_\_\_\_ County \_\_\_\_\_

Subscribed and sworn to before me,

\_\_\_\_\_  
Name of Notary Public

on this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by

\_\_\_\_\_  
Printed name of party appearing before Notary

\_\_\_\_\_  
Notary Public Signature      Notary Stamp or Seal

# Form T8b: Form Instructions

## Nevada Housing Division – Department of Business & Industry

**Purpose:** Use this form to notify parties of the public auction of a manufactured or mobile home due to a valid lien under NRS 108.270–108.360.

### Important Limitations

- Landlords may not claim more than \$2,500 for unpaid rent or utilities on the initial lien.
- The Housing Division will reject liens from landlords if they exceed this limit.

## Step 1: Complete the Form

### Section 1 – Structure Info

- Enter year, manufacturer, model, serial number, size, and location.
- Use exact info from the current title or a title search.

### Section 2 – Contact & Notice Parties

- Enter contact information for:
  - **Lien Claimant:** Name, email, phone, and address
  - **Registered owner** of the structure
  - **Lienholder** (if any)
  - **Anyone else** with a known claim or interest
- Include contact info and delivery preference (Mail or Email).

### Section 3 – Lien Claim

- Identify who is filing the lien (individual or business).
- Describe your role or relationship to the business (if applicable).
- State the reason for the lien and break down charges:
  - Rent (amount, dates, due date)
  - Utilities (amount, dates, due date)
  - Other services or charges (towing, storage, etc.)
- Include any costs of enforcing the lien.
- Provide a total amount currently due and note any amounts that may accrue (e.g., ongoing storage fees).
- Specify a due date for payment before auction/sale proceedings can begin (see NRS 108.272(4)).

### Section 4 – Signature & Notarization

- Sign in front of a Notary Public.
- The notary will complete their section and affix a stamp or seal.

### Legal Notice Requirements

- If the amount is not paid by the deadline:
  - The structure may be sold at public auction.
  - Interested parties may contest the lien in Justice Court using a Notice of Opposition (NRS 108.350 & 108.355).

## Step 2: Submit the Form With Proof of Payment

- Keep a copy of the signed, notarized form for your records.
- Follow all procedures for serving notice to listed parties.

**Email (Preferred):** [submissions@housing.nv.gov](mailto:submissions@housing.nv.gov)

### Mail:

Nevada Housing Division  
Attn: Title Processing  
1830 E. College Parkway, Suite 200  
Carson City, NV 89706

Form Revised: 02/2026

Questions? Contact us at [titles@housing.nv.gov](mailto:titles@housing.nv.gov) or 775-684-2940

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